

Reg Number: 2012/169929/23

Po Box 4415 Dalpark 1543

(9 011 914 3590 or 078 557 1166 info@thandabantu.co.za
www.thandabantu.co.za

Training Contract

| COURSE SELE | EC. | TIC | N | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|-----|-----|----|-----|------------------|-----|----|-----|---|---|----|-----|------|-------|------|------|-----|------|-----|-----|----|---|----------|---|----------|
| Course | | | | | | | | | | | | | | | | | | | | | | | | | |
| Course Start Date | | | | | | | | | | C | om | ple | tion | Da | te | | | | | | | | | | |
| Full Time | | | | Pa | art [*] | Tim | е | | | | | | S | Stuc | lent | Nu | mb | er | | | | | | | |
| LEARNER DET | ΓΑΙ | L | | | | | | | | | | | | | | | | | | | | | | | |
| Full Names | | | | | | | | | | | | | | | | | | | | | | | | | |
| Surname | | | | | | | | | | | | | | | | | | | | | | | | | |
| ID Number | | | | | | | | | | | | | | Αç | ge | | | | Ge | end | er | ľ | VI | F | F |
| Cell No | | | | | | | | | | | Н | ome | Те | ı | | | | | | | | | | | |
| E-mail | | | | | | | | | | | | | | | | | | | | | | | | | |
| LEARNER HOI | ME | DI | ΕΤ | AIL | S | | | | | | | | | | | | | | | | | | | | |
| Stand no | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street | | | | | | | | | | | | | | | | | | | | | | | | | |
| Section | | | | | | | | | | | | | | | | | | | | | | | | | |
| Town | | | | | | | | | | | | | | | | Po | sta | al C | ode | | | | | | |
| LEARNER POS | STA | ٩L | DE | ET/ | ΑIL | S | | | | | | | | | | | | | | | | | | | |
| Postal Address | | | | | | | | | | | | | | | | | | | | | | | | | |
| Suburb | | | | | | | | | | | | | | | | | | | | | | | | | |
| Town | | | | | | | | | | | | | | | | Po | sta | al C | ode | | | | | | |
| LEARNERS NE | ΞX | ΓΟ | F | KIN | I | | | | | | | | | | | | | | | | | | | | |
| Name | | | | | | | | | | | | | | | | | | | | | | | | | |
| Surname | | | | | | | | | | | | | Re | elati | ions | ship |) | | | | | | | | |
| Work/Home Tel | | | | | | | | | | | | | Ce | ell n | 10 | | | | | | | | | | |
| LEARNERSEM | IPL | ٥١ | ΥM | ΕN | ΤI | DE | TA | ILS | 3 | | | | | | | | | | | | | | | | |
| Are you employed | ? | | | | Y | I | N | | | | | | | | | | | | | | | | | | |
| Company Name | | | | | | | | | | | | | | | | | | | | | | | | | |
| Address | | | | | | | | | | | | | | | | | | | | | | | | | |
| Town | | | | | | | | | | | | | | | | Po | sta | I C | ode | | | | <u> </u> | | <u> </u> |
| Company Reg No | | | | | | | | | | | | | 1 TA | | | | | | | | | | | | |
| Job Title | | 1 | | | | 1 | 1 | 1 | 1 | | | W | ork | Tel | | | | 1 | 1 | | | | | | |

| PREVIOUS LEARNING | | | |
|--|-----|----|--------------------|
| Mathematics | Yes | No | Level |
| Communication | Yes | No | Level |
| Basic Engineering Practise (Welding Courses) | Yes | No | Level |
| Select, use & care for engineering hand & power tools | Yes | No | Level |
| Select, use & care for engineering measuring equipment | Yes | No | Level |
| Can you read and write English language? | Yes | No | Grade 10 = Level 2 |

| FINANCE | | | | | | | | | | | |
|----------------|---|--|--|--|--------------------|--|--|---|--|---|--|
| Course Price | R | | | | Cash Slip Date | | | 1 | | 1 | |
| Course Deposit | R | | | | Cash Slip No | | | | | | |
| Balance Due | R | | | | Bank EFT Slip Date | | | 1 | | 1 | |
| Checked By | | | | | Date | | | | | | |

| PPE SAFETY GEAR | |
|--------------------------|----------------------|
| Chest Size Waist Size | Shoe Size |
| Issued By: | Received By: |
| Signature | Signature |
| STUDENT FILE | Green Welding Gloves |
| Facilitator Signature | TiG Welding Gloves |
| COURSE MATERIAL FILE | Welding Helmet |
| Facilitator Signature | Welding Cap |
| STATIONARY PACK | Safety Glasses |
| Facilitator Signature | Other(Specify) |
| | |

| How did you | u find Thandabai | ntu Skills Trai | ining Centre? | | |
|-------------|------------------|-----------------|---------------|--------|--|
| Website | Flyer | Daily Sun | Job Mail | Friend | |
| Reference | | Other (Sp | ecify) | | |

BANKING DETAILS

FNB

Acc Name: Thandabantu Skills Training Centre Acc No: 62300297571 (Current/Cheque Account)

Branch Code: 252605

Reference: ID Number or Company Name



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Declaration

| Full Names | | | | | | | | | | | | | | | |
|--------------|--|--|--|--|--|--|--|---|--|---|---|--|---|---|--|
| ruii Naiiles | | | | | | | | | | | | | | | |
| Surname | | | | | | | | | | | | | | | |
| ID Number | | | | | | | | • | | • | • | | • | • | |

Enrolment Policies, Procedures, Terms and Conditions for Students and Sponsors

- 1. This application form must be accompanied by a copy of the students green ID document, proof of address and/or passport.
- 2. Any student who starts a riot, becomes disruptive, violent or who intimidates other students and/or Thandabantu Staff will be expelled immediately with NO REFUND whatsoever.
- 3. Should a course not be paid for in full prior to commencement, a minimum deposit of 50% of the full course price is the minimum required payment for a prospective student to start his / her new course.
- 4. Prospective students must be aware of their course start dates and ensure that they report on the stipulated start date for training.
- 5. No Refunds will be allowed once a student has completed the first week of training of their respective course.
- 6. Students may change their training course for another course within the first 2 (two) Days of a course.
- 7. a MINIMUM of 90% attendance is required to complete a course.
- 8. Additional classes available at R300.00 per day to complete your course. (Full Time Students).
- 9. Additional part time classes available at R150.00 per day to complete your course. (Saturday Students).
- 10. Students who completed their courses successfully will only receive his/her certificate after 2 (two) working days.
- 11. Cell phones / Smart Phones to be switched off during class.
- 12. NO SMOKING in the classroom, reception or workshops is allowed at any time.
- 13. Classes start on a Monday through Friday at 08h15 for 08h30 and on Saturday at 08h00 strictly.
- 14. Should a refund be due, for whatever reason, it will only be paid back to the sender / account holder, trust company, cash slip holder or student / Individual whom funds were received from.
- 15. Course Prices may change without any prior notice, but will NOT affect current enrolled students.
- 16. A **Penalty/Handling Fee of 25%** will be charged of the full course price if a student decide to cancel their contract within 24 hours before or after the starting date as stipulated on his/her Training Contract signed with Thandabantu.

Declaration

I declare that all the information given by me on this form is true and correct.

I hereby agree that I am liable for the total fee and that all relevant course fees must be paid in full for a student to receive his or her certificate.

I acknowledge, that I may ask any Thandabantu Staff Member to explain any of the content NOT understood in this document.

I have taken the time to read, understand, complete and sign all Thandabantu enrolment forms before training can begin, by signing below I confirm that I have done so and all notices are understood.

I acknowledge that it is my duty as Student to notify Thandabantu if I cannot attend classes for whatever reason.

Should I abandon my course (absent for 3 days or more without any notification) after the agreed commencement date, I will forfeit all fees paid for the course and the training contract will expire. This training contract will automatically expire after 3 months from the starting date should I not complete the course. Students with expired training contracts will need to enrol again and pay the full course fee.

I have read and understood the above terms and conditions.

| Learner name (printed) | Date | Learner Signature |
|------------------------|------|-------------------|



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Indemnity

| Full Names | | | | | | | | | | | | | |
|--------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| ruii Naiiles | | | | | | | | | | | | | |
| Surname | | | | | | | | | | | | | |
| ID Number | | | | | | | | | | | | | |

| ID Number | | | | | | | | | | | | | | | | |
|---|--|---|---|---|---|-----------------------------|--|--|--|--|---|------------------------------------|--|---------------------|---|--|
| Indemnity and | d De | ecla | ara | ation | of | Fitr | nes | S | | | | | | | | |
| assessors agains against or be incu alleged to have be Thandabantu Skil or damages suffe recklessness or n | t all irred een Is Ti red eglig | acts f or t caus raini by a genc | s, s bed sed ing any ce) | suits, p come d by c g Cent perso), nor s | paya paya or as re, it on (c shall | eedirable by costor his Tha | ngs, by it or as ntrac s/her inda | cla t ari a r ctor de bar | im: isir es rs a pe ntu | s, deming in outling in of sending endem sending endem sending sending endem sending e | ands r out such nploy s) ari Trair | of contraint traintrees sing | osts conn- ning will fror Cer | ai p n nti | (The Learner), hereby indemnify as g Centre and all its employees, facilitators / its and expenses which may be taken or made nnection with any damage or injury caused or ing provided. It will not be liable for any death, injury, damage, loss from any cause whatsoever (including tentre, its agents and contractors be vicariously employee of any of them. | |
| I, medically fit to pa free will. | rtakı | e in | all | l activi | ties | / pra | ctica | al tr | air | ning as | requ | uired | d to | co | (The Learner), hereby declare that I am to complete the course and do so out of my own | |
| the required safet | y eq | quipr | me | ent / ap | opar | el (P | PE) | | • | | _ | | · | | (The Learner), also acknowledge that a ny Thandabantu equipment, at any time without remises and the paid course fees will not be | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Learne | er n | am | е | (prin | ited | l) | | | | 0 | ate | | | | Office Administrator name (printed) | |
| | | | | | | | | | | | | | | | | |

| Learner name (printed) | Date | Office Administrator name (printed) |
|------------------------|------|-------------------------------------|
| | | |
| | | |
| | | |
| Learner Signature | | Office Administrator Signature |



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Checklist(Office Use)

| The following items checked in the training contract | |
|--|--|
| 1. Declaration | |
| 2. Indemnity | |
| 3. Copy of ID Document | |
| 4. Copy of Highest Qualification (where applicable) | |
| 5. Captured on Daily Student Intake and Quickbooks | |
| Outstanding Balance: | |
| Items issued to the student | |
| 6. Stationary starter pack | |
| 7. Student File compiled | |
| 8. Course File compiled | |
| 9. PPE safety gear issued | |
| Checklist after student was found competent | |
| 10. Finances: a. Check Balance (Paid Up) | |
| b. Print copy of invoice for student | |
| 11. Completion Date: | |
| 12. Student views and comments completed | |
| Issue of certificate | |
| 13. Certificate Number: | |
| 14. Copy of certificate for file | |
| 15. Copy of invoice for student | |
| 16. Flyers/Advertising | |
| 17. A4 envelope | |
| Compile and update CV | |
| 18. Student completed CV template | |
| 19. Interview Coaching Session attended and date. | |
| 20. CV completed and updated: | |
| a. CV copy for student | |
| b. CV copy for POE | |
| c. CV copy for Disp Staffing | |
| Filing and Archiving | |
| 21. All updates done, POE ready for archive | |
| Completed by | |
| Name Signature Date | |